



# **Statement of Purpose**

**And**

**By - Laws**

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# ***SOUTH GEELONG KINGS BASKETBALL CLUB Inc.***

## **1. STATEMENT OF PURPOSE**

The **South Geelong Kings Basketball Club Incorporated** (Hereinafter called “The Kings” or “SG Kings”) is a non-profit organisation dedicated to providing a structured vehicle for all members of our community by offering an opportunity to participate in our chosen sport of basketball.

The stated purposes of our club are:

- I. To foster the development of basketball (in particular junior domestic basketball).
- II. To create an environment in which children and adults can enjoy and have fun in participation of the sport of basketball.
- III. To provide where practicable training and coaching opportunities to teach basketball skills, rules and strategies to our players.
- IV. To promote and teach competitiveness with an emphasis on good sportsmanship.
- V. To develop community involvement and appreciation for the importance of constructive and meaningful activities (particularly young people).

## **2. MISSION STATEMENT**

Our mission is to develop a basketball club for every member of our community that provides an opportunity for participation in a friendly, positive and competitive environment, irrespective of their level of expertise, experience or potential.

To offer support and structure for the improvement and development of junior and senior players to achieve higher goals; from junior school competitions, through the domestic club competition, to the elite players competing at State or National level competitions and beyond.

To understand and cater to the different needs that players of all levels will have by conducting ourselves in an open manner, encouraging involvement and feedback from the South Geelong Kings Basketball Community.

## **BY – LAWS**

### **3. STANDING PROCEDURES**

- I. **SG Kings** is an Incorporated Association and as such the club and its members are protected under the Act.
- II. While **SG Kings** functions as an independent club under the rules of competition in which our teams are entered, as such all members are to adhere to the rules.
- III. All players, coaches, parents and members must support the goals and objectives of **SG Kings**.
- IV. All coaches must develop their schedules of practice and other activities to ensure their players have an opportunity to develop their skills to the highest possible level within practicability.
- V. All coaches will cooperate and agree to be guided by the coaching director (or in any other circumstances the committee) to enhance and improve their skills by attending clinics and implementing coaching principles that will aid in the fundamental development and education of players while improving the quality of our coaching resources.
- VI. **SG Kings** is for players who love basketball and wish to participate and compete at their own level for enjoyment as well as strive for higher levels where opportunities exist by showing a commitment necessary to achieve their goals.
- VII. All **SG Kings** coaches, players and parents must demonstrate proper, respectful behaviour towards one another, opposing players, officials and other persons; as negative, insulting or bad behaviour especially poor sportsmanship will not be tolerated within the club.
- VIII. Player selections for teams to represent the club at tournaments, public events or other functions where **The King's** name is represented, shall be coordinated by the Director of Coaching in conjunction with the team coach and if required other members of the committee as may be necessary.
- IX. Disputes in the first instance should be addressed by the team coach or team manager however if a reasonable outcome or resolution is not expected the matter should be brought to the attention of a member of the committee.
- X. **SG Kings** Coaches and Managers have a responsibility of due care for the health and safety of junior players during games/training. If a Coach or Acting Coach believes that during a game or at training the safety of the players is in some question, the following process is recommended.
  - Approach the umpire/officials during a time out and advise your concerns regarding treatment the players are receiving calmly and without bias.
  - Where no satisfactory action takes place, use the following escalation process where necessary.

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1. Call a time out and re iterate the safety concerns;

Then if necessary

2. Approach the referees' or venue supervisor and advise this person of your safety concerns;

Then if necessary

If the SG Kings Coach deems the situation extreme and potentially dangerous with no apparent action being taken;

3. Withdraw the team from the game.

This is seen as a last resort and is a most undesirable outcome, only to be used in extreme cases.

4. Prepare a report immediately and submit this report to **The Kings** committee for formal resolution.
5. The committee is to convene and lodge an official complaint to the competition manager or relevant management body within **48 hours**.

- XI. Each **SG Kings** Team is to supply a scorer to work in liaison with a scorer from the opposite team for all games where a scorer is required.

### **4. CLUB POLICIES**

#### **1) Coaching**

- I. **The Kings** Director of Coaching is responsible for assisting with recruitment, selection and coordination of all junior teams (in any other circumstances the committee will take control of teams and selections in consultation with the team coach when one has been appointed).
- II. All junior teams will have a Coach and a Manager where possible.
- III. It is desirable that all teams have a qualified and suitable coach.
- IV. Where a volunteer parent has given their time to coach the team, a senior under age player may be appointed as Assistant Coach to assist with skill development and tactics.
- V. **The Kings** Director of Coaching will be responsible for the continued improvement and development of coaches and offer guidance of his/her expertise for the benefit of all coaches.
- VI. Any person involved with the SG Kings Basketball club over the age of 18 years in a position where contact with a child under 18 years of age including but not limited to managing, coaching, mentoring or as a committee member or including any other potential contact must obtain a working with children

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(WWC) check as required by current or amended legislation and as directed by Basketball Victoria.

- VII. Managers of each team are responsible for collecting the necessary dossiers of each player for club records including dates of birth, name, address, phone contacts, email address and where necessary next of kin and medical information as the committee directs from time to time.
- VIII. If the coaching staff of a team is made up of one sex and coaching the opposite sex, a parent of one of the players and the same sex as the players will be present at all team meetings, training sessions and games.
- IX. Coaches are encouraged to enhance their skills when opportunities arise and should be guided by the Director of Coaching (D.O.C.); coaches are also encouraged to incorporate their own techniques and coaching experience.
- X. Coaches are encouraged to give players reasonable and fair court time, as much as possible.
- XI. Players may be removed from the court for behavioural issues and advised of the expectations of their club calmly and respectfully (Poor attitudes or poor sportsmanship are not tolerated by the club and this behaviour should be reported to the committee where the coach is unable to control a player).

### **2) Finance**

- I. **The Kings** is an Incorporated Association and a non-profit club.
- II. Money raised by and on behalf of the club may be used for the benefit and development of players and members (where the committee agrees that funds are available to do so and is in the best interests of the club) through agreed programs such as, but not limited to:
  - Specialist coaching programs
  - Subsidising Tournament fees
  - Subsidising Uniform and other player costs as determined appropriate by the committee from time to time
  - Funding coaching development
  - Funding development costs for officials
- III. The elected club Treasurer is responsible for the club's budget and recording of financial statements.
- IV. All club members are encouraged to participate in fundraising events by supporting and assisting these events when they arise.
- V. **SG Kings** members are responsible for coordinating and running fundraising events as directed by **The Kings** General Committee.
- VI. Donations and sponsorship money must be made payable to the  
***“South Geelong Kings Basketball Club Inc”** and deposited into the club specific account via the club treasurer or on line where applicable.*

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- VII. Game fees and other team related expenses are the responsibility of the team manager and the recording of expenses should be kept in a simple cashbook by the team manager where practicable.
- VIII. The **SG Kings** club Treasurer is responsible for all other club related financial transactions including purchasing of club apparel, accounts and money received, made available to the committee upon request.
- IX. The **SG Kings** club Uniform Coordinator is responsible for the ordering and maintaining of all uniform items and other club related apparel.

### **3) Uniforms**

- I. **The Kings** team colours are predominantly purple with a dark transition to the top and black sides, which contain a grey spear. White numbers and the club logo exist on the front and 'SGK EST 2003' is printed on the top rear of the playing singlet. Our playing shorts are black where official club shorts are not in use. **The Kings** use an alternative colour reversible playing strip of white with black numbers transitioning into grey towards the top, which replaces the purple/black as the dominant colour as an alternative strip. Our reversible uniform is single ply material approved in 2019 as per below.



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- III. Playing uniforms are purchased through the official club uniform supplier assisted by the uniform coordinator where necessary by parents of juniors or players themselves. Playing numbers must be confirmed before ordering new uniforms with the team manager.
- IV. No unauthorised use of the team uniform or any part there of including our club logo or club name is permitted.
- V. Authorisation to use the logo or other references to the club may be obtained through the Secretary from the General Committee.

### ***4) Injured Players***

- I. Players and officials are registered under the Basketball Victoria Country Council Policy when they have paid the required Association or Affiliation fees in full. Non-financial players cannot play for the **SG Kings** and the **SG Kings** is not responsible for insurance or liable for accidental injuries outside that of any existing venue insurance.
- II. All players are responsible for their own health insurance or medical requirements and must reasonably divulge to the coach/manager of their ongoing medication/physical needs or any other existing conditions.
- III. Although ice is usually available at venues for minor injuries it is recommended that coaches or managers obtain for themselves an ice pack to be made available for training sessions and games.
- IV. Our coaches have a duty of care for all players and the safety of players is considered paramount. Coaches should not play injured players and care for the safety of junior players is considered to be a coaching priority. Parents of juniors should support coaches by agreeing to be reasonable in their expectations and not force injured players to play against the coach's recommendations where appropriate to avoid further injury or where any perceived safety issue is of concern.

## **5. CLUB STRUCTURE**

### **Management Body / General Committee (Committee)**

#### **President –**

Designated to act on behalf of the club as the nominated representative of the club and is responsible for

- Convening/chairing meetings, delegate tasks and holds a final casting vote;
- Coordinating action by the committee, in line with the club's policy documents (Model Rules 'Rules') and statement of purpose;
- Representing the **SG Kings** at any general meeting or other similar event.



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### **Secretary –**

Set agendas, record minutes, to keep control of all documents, securities, books and the membership status of the club (safe keeping of the official club seal).

### **Treasurer –**

Collect and receive all money, make payments authorised by the committee, present financial reports and keep correct accounts of financial affairs of the club.

### **Director of Coaching (D.O.C.) –**

Under the direction of the committee will provide all manner of coaching expertise and direction where practicable for members, players and coaches of the club. Will assist in coordination of teams, player selection, recruitment and other club or individual development programs as directed by the committee.

### **Uniform Coordinator –**

Coordinate, control and issue uniforms as required of the club and its members.

### **General Committee Members –**

Consisting of willing participants from the club they are part of the general committee, usually made up from existing coaches, team managers, parents or other adult members of the club. The role of general committee members is to support the committee by providing assistance where available for any tasks determined as appropriate for the club by the committee.

### **Coaches –**

There should be at least one coach for each team operating under instructions of the committee through the Director of Coaching, within these rules and guidelines.

### **Managers –**

There should be at least one manager per team to support the coach, coordinate all aspects of the team, retain details of the team for communication purposes, ensure scorers are available for every game, coordinate training and delegate parents for all manner of tasks to assist the team where necessary.

### **Club Coordinators –**

Formed as a sub-committee, Club Coordinators are nominated from the general committee and their responsibilities include coordinating teams from selected age groups to support the Director of Coaching and club President as required under the direction of the committee. The role of Club Coordinators is flexible to include multiple tasks such as maintaining and updating team lists, coordinating teams and reporting to the committee (Director of Coaching and club President) as required.

## **6. CONDUCT & BEHAVIOUR**

**The Kings** Basketball Club prides itself on the highest levels of personal conduct.

Non-compliance will be seen as a serious issue, will be reported to the committee and may result in an appearance before the committee for appropriate action.

- I. Players, parents and club officials are all expected to show respect to each other, the opposing team and its supporting personnel, while also conducting themselves within the rules and guidelines of the association.
- II. **SG Kings** will not tolerate swearing or abusing officials on or off the court by players, parents or any members of the club.
- III. Protocols are to be adopted by coaches and club officials in cases of disputes or concerns during games including any areas involving a duty of care for players or any on court disputes.
- IV. Players incurring a technical foul will be removed from the game and further addressed by the coach as determined necessary.
- V. Trash talking among players will not be tolerated
  - In such cases, the player may be removed from the game by the coach.
- VI. Coach and committee decisions must be respected by players and parents
  - Parents should support club and team officials on all occasions.
- VII. Violations against our club codes of conduct will be considered in the first instance by the ruling official, be it the team coach or manager. Any need for further reviews of major violations will be addressed by the Management Body ('Committee') where warnings, other discipline, fines or sanctions under the rules will be considered in the circumstances.
- VIII. Decisions made by the Management Body ('Committee') are considered final; however appeals against these decisions may be made in writing as per guidelines under the Rules of the Incorporated Association.
- IX. In matters where mediation is considered necessary or appropriate the Management Body ('Committee') will avail themselves by providing a fair and non-adversarial process with the cooperation of all relevant participants.
- X. Club officials and members are encouraged to address any issues or concerns at a time and place that is suitable, not in the presence of players in order that respectful common sense and courtesy is used.
- XI. Our club always discourages negativity and animosity among its members; preferring that any constructive criticism or complaints be addressed immediately and openly with an honest and sensible demeanor that puts the interests of the team and the club before the individual in most cases.
- XII. In any special circumstances not covered in this document the committee may act as it see fit in the circumstances for the best interest of the club.

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### **7. MEMBERSHIP FEES**

- I. The seasonal membership fee to be a member of the South Geelong Kings Basketball Club Inc. Will be due and be payable by the 1<sup>st</sup> April or 1<sup>st</sup> October and no later than the date of the 1<sup>st</sup> regular season game to be played in any regular season of competition a Kings team is entered.
- II. New players may become members during a season by paying the club membership fee once a clearance has been correctly processed and only if no outstanding money is owed to another club by the player concerned.
  - Individual playing membership fee per player per season.
- III. Applications for membership may be made in writing by submitting the correctly completed form attached however **on-line** is the preferred payment method and registrations must be done online by providing all details as required and all money owing for payment of the membership fee using the payment portal and registration process on our club website.
- IV. Online payment when you pay your annual season Association subscription fee is the preferred method with which to pay your club membership fee.
- V. The club for development will use funds to subsidise training, coaching, teaching and financially support any club or basketball related costs for the benefit of all members where the committee decides for the benefit for the club and in support of our statement of purpose.
- VI. The membership fee is usually non refundable once paid.
- VII. The designated amount of the club membership fee is determined by the committee and listed on the official club website where a nominal surcharge may also apply to the membership fee.

# SOUTH GEELONG KINGS CLUB MEMBERSHIP

**Seasonal** Basketball Club Membership for Individual per player  
Use this form if you are an affiliate member from another Association. Our preferred payment method is direct debit or online.

**Personal Details – ALL DETAILS MUST BE FILLED IN FULL**

<b>Given Name</b>	<b>Surname</b>
<b>Gender:</b> Male <input type="checkbox"/> Female <input type="checkbox"/>	<b>Date of Birth</b> /                    /
<b>Suburb:</b>	<b>Post Code:</b>
<b>Email</b>	
<b>Phone (mobile)</b>	<b>Phone (other)</b>
<p><b>(South Geelong Kings Basketball Club - CBA BSB: 063-551. Account No. 10387069)</b> <b><u>Direct debit from your bank account into the above account using your surname as reference.</u></b> <b>OR</b> <b>For cash payments only - <u>Attach receipt and in person submit application form to</u></b> <b>Secretary South Geelong Kings Basketball Club</b></p> <p style="color: red; text-align: center;"><b>Please do not attach cash to this form unless handed directly to a club representative</b></p>	

**Player & Parent/Guardian consent declaration**

I have read & understand the King’s club ‘Rules’ and ‘By-Laws’ as well as the Basketball Victoria ‘Codes of Conduct’ and agree that my membership is bound by these codes.

**Player / Parent Signature** \_\_\_\_\_                    **Date**    \_\_\_ / \_\_\_ / \_\_\_

**Completed and signed form to be submitted to the club once receipt is obtained for cash payments. This annual fee will cover your club membership for one season (summer or winter).**

**Office use only**

**KINGS1011**    \_\_\_ I \_\_\_ I \_\_\_                    **Date**    \_\_\_ / \_\_\_ / \_\_\_                    **Amount Paid:** \$ \_\_\_\_\_